

## Job Description

OVERVIEW			
<b>Job Title</b>	<b>Ambulance Paramedic</b>		
<b>Job Code</b>	<b>110188</b>	<b>Job Family</b>	Allied Health Professionals
<b>Department</b>	Ambulance Service		
<b>Reporting Relationship</b>	<b>Reports to:</b>	Supervisor	
	<b>Subordinates:</b>		
<b>Origin Date</b>	12/2023	<b>Last Revision Date</b>	
<b>Addendums Available to this JD:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Job Summary</b>			
<p>The purpose of this role is to deliver emergency medical care at the scene of an illness or injury and enroute to hospital. Respond to patient in ambulances, but in some circumstances may be required to use alternative transport modalities such as rapid response vehicles, LifeCycles, LifePatrol or the Life flight helicopter. After providing care at the scene, they continue this care en route to a health care facility.</p>			
<b>Key Accountabilities</b>			
<ol style="list-style-type: none"> <li>1. To safely respond to emergency calls as required, providing emergency care in accordance with approved clinical guidelines and departmental policies and procedures</li> <li>2. To safely move and transport patients from the scene of an incident to a health care facility, or between health care facilities.</li> <li>3. To assist Critical Care Paramedics in the advanced care of critically ill or injured patients.</li> <li>4. To maintain operational and functional readiness of an ambulance unit (or rapid response unit, LifeCycles, LifePatrol or the LifeFlight helicopter), emergency medical equipment and disposable supplies.</li> <li>5. To use technologies such as GIS mapping systems and global positioning systems (GPS) to navigate to the scene of illness or injury.</li> <li>6. To communicate with the AS Communications Centre in a clear and concise manner using voice Communication by phone and radio, or data transmission.</li> <li>7. To ensure that supervisors and managers are apprised of significant events in compliance with Standard Operating Procedure.</li> <li>8. To liaise with partner agencies to ensure the coordinated delivery of emergency medical care to ill or injured patients.</li> <li>9. To contribute to the development and implementation of service-wide policies and procedures, and those applicable to their area of responsibility alone, in collaboration with colleagues in other departments within AS and HMC.</li> <li>10. Within their area of responsibility, to comply with timely investigation and response to complaints and queries in collaboration with colleagues in other departments within AS and HMC.</li> <li>11. Within their area of responsibility, to comply with AS and HMC corporate policies and procedures.</li> </ol>			

12. To ensure that their area of responsibility is compliant with accreditation schemes identified by HMC, including, but not limited to, Joint Commission International (JCI).
13. To deputize for the Supervisor when required.
14. To accept responsibility for own personal and professional development and undertake such programs as required.
15. To perform other duties as assigned.

### Essential Job Requirements

<b>Education</b>	<p>Applicants are required to hold a qualification that is eligible for licensure as an ambulance paramedic with QCHP and who meet the essential experience as outlined by HMCAS.</p> <p><b>Stream 1</b></p> <ul style="list-style-type: none"> <li>• Qatari applicants: to have completed a qualification that meets QCHP requirements for licensure as an Ambulance paramedic AND completion of HMCAS program</li> </ul> <p><b>Stream 2</b></p> <ul style="list-style-type: none"> <li>• Minimum: 3 years diploma in clinical discipline and successful completion of HMCAS internal clinical training program</li> </ul> <p><b>Note:</b> 2 years diploma in clinical discipline and successful completion of HMCAS internal clinical training program for those who have been hired/appointed to this post prior to 1st Jan 2012.</p>	
<b>Experience</b>	<p>Hold a bachelor's degree in a clinical discipline with 3 years demonstrated experience in emergency related healthcare field (such as: trauma, EMS, ICU, Emergency, etc.).</p> <p>No prior experience is required for applicants who have completed the Primary Care Paramedic or the Advanced Care Paramedic qualification, issued via CNA-Q or a similar qualification (that meets the requirements of the QCHP for licensure as an ambulance paramedic) from any other Qatar based university.</p>	
<b>License to Practice (*DHP)</b> <small>*Department of Healthcare Professions</small>	Valid Primary license from the country of origin (if applicable) AND should be eligible for license from the Licensing authority in the State of Qatar to practice Healthcare Profession	
<b>Certification</b>	N/A	
<b>Language Skills:</b>	<b>English</b>	Basic* <input type="checkbox"/> Intermediate* <input checked="" type="checkbox"/> Advance* <input type="checkbox"/>
	<b>Arabic</b>	Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advance <input type="checkbox"/>
<b>Computer Skills:</b>	<b>MS Office</b>	<b>Other:</b> _____

\*Note: **Basic:** Ability to speak and comprehend simple sentences; elementary reading and writing skills

**Intermediate:** Ability to communicate fluently and formulate documents as required

**Advance:** Ability to communicate at a high level of proficiency and have a firm understanding of the language



Competencies	
<b>HMC Core Competencies</b>	<ul style="list-style-type: none"><li>• Patient first</li><li>• Take Responsibility</li><li>• Advance and Inspire</li><li>• Integrate and Shape</li></ul>
<b>Functional Competencies</b>	<ul style="list-style-type: none"><li>• Ability to make time-critical decisions with limited information.</li><li>• Ability to prioritize actions under pressure</li><li>• Ability to multitask.</li><li>• Ability to remain calm in stressful situations.</li><li>• Ability to communicate well using oral and written means.</li><li>• Ability to negotiate between parties using strong interpersonal skills</li></ul>

Note: The Job Description is not intended to be all-inclusive. The employee may perform other related duties to meet the ongoing organizational needs.

**Job Holder Agreement:**

I, the undersigned, hereby acknowledge that I have read my job description and understand its content. I agree to demonstrate the application of this job description in my day-to-day activities and in accordance with the Mission, Vision and Values of Hamad Medical Corporation.

**Staff Name:** .....

**Signature & Date:** .....

**Supervisors Name:** .....

**Signature & Date:** .....

**Approval (Relevant Executive Director/CEO/Chief)**

**Name:** .....

**Signature:** .....

**Date:** .....

**\*Remark:** This Job Description is applicable only to the mentioned Department and cannot be allocated to any other Departments.



Tracking History (to be filled by Job Design team)				
S.No	Type of Change	Description of Change	Revision Date	Requested by:
1				