

Job Title	DENTAL NURSE	Reports to	MEDICALDIRECTOR
Department	Clinic Operations		
Job Title Summary			
Responsible for assassinating dentist according to clinic protocols and procedures, the Dental nurse provides professional, high-quality dental care and education to various patients.			

## **Responsibilities and Accountabilities**

### **Primary Responsibilities**

- Providing oral health education to patients
- Using a variety of dental instruments to scale, polish and clean teeth
- Removing plaque and applying treatments to remove or reduce decay
- Ensuring that dental tools and instruments are sterilized appropriately
- Taking radiographs and impressions of teeth and giving local anaesthetic under the Dentist's supervision
- Applying temporary sealants and coatings to protect teeth
- Collecting dental and medical histories and maintaining health records of patients
- Set up for every patient
- Provide the Dentist with the correct instruments and equipment
- Serve as an assistant to the Dentist during treatment by passing relevant equipment and instruments to him, in the same vein retracting and aspirating if necessary
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- Working to a professional code of ethics and keeping up to date with recent developments within the industry.

### **Other Responsibilities**

- Comply with Company's by-laws, code of conduct and policies and procedures and amendments thereto.
- Abide by the authorities granted to the position as per the delegation of authority and span of control and amendments thereto.
- Perform any other relevant job roles and responsibilities assigned by management from time to time, in addition to/in substitution of the existing roles.

## **Academics and Experience**

### **Qualifications and Certifications**

- Bachelor's Degree or equivalent education.
- Valid MOH license

### **Experience**

Minimum 3 years of related experience

### **Skills**

- Excellent interpersonal and communication skills
- Effective motivation and listening skills
- Interest in helping people
- Steady hands and good eyesight for performing precise dental work
- Confidence in handling various types of dental equipment
- The ability to work well independently, as well as in a team
- Compassion and empathy while interacting with patients
- The ability to maintain concentration for long periods of time

### **Benefits and salary:**

- Accommodation and transportation are provided
- Salary: starting 350 KD